

CREATE A QUIZ WITH EXCEL

Learn about formulas in Excel while creating a quiz!

1. Open Excel
2. Put your cursor on the line under the 1st row. It will turn into an arrow. Drag the line down to make the whole 1st row taller than the rest of the rows.
3. Type in column headings and questions based on the picture below.
4. Double click on the line separating Column A from Column B. This will automatically set the correct size for Column A.
5. Click on the line separating Column B from Column C. Drag to the right to enlarge the column for room to type the answers.
6. Type the formulas into the correct cells in Column C.

	A	B	C
1	Problem	Answer:	Response
2			
3	The chemical symbol for water is:		=IF(B3="H2O", "Great!", "Sorry")
4			
5	Name the part of speech that shows action		=IF(B5="verb", "Great!", "Sorry")
6			
7	Solve for x: $2x + 5 = 15$		=IF(B7="5", "Great!", "Sorry")
8			
9	The Civil War started with shots fired at:		=IF(B9="Fort Sumter", "Great!", "Sorry")
10			

7. Save your quiz with the name Quiz1xxyyy. Use xx for your period (01-08) and yyy for your initials.
8. Take your quiz to make sure that you have the formulas correct.